

## Parent Association Minutes – February 10, 2026

**Present at meeting:** Acting Principal Jeff Campbell, Principal Mary-Elizabeth Kaiser, Assistant Principal Debbie Bauman, Learning Leader Michelle Gordon, Lauren Hogue, Brianna Albert, Julia Harron, Jennifer MacDonald, Scott Slen, Anne Jordan, Grace Proske, Devin Wyatt, Serenity Shalev

1. Call to Order at 6:46 pm by Brianna Albert
2. Motion for approval of minutes from January 14, 2026 by Jennifer MacDonald, seconded by Serenity Shalev. Minutes approved.

### Committee Reports:

3. Treasurer's Report (Devin):
  - Monthly Financial Review
    - i. The bank reconciliation and activity as of February 6, 2026 is attached to these minutes.
    - ii. Bank balance as of February 6, 2026 is \$15 426.66
    - iii. Healthy Hunger and Pedalheads payments came in over the last month
    - iv. Main expense was paying insurance coverage through to next year's AGM
    - v. Casino funds should be coming in shortly
4. Social Events/Fundraising (Brianna for James):
  - Flowers
    - i. Delivery date May 8, final order date April 24
    - ii. Site is up and running but will delay advertising it until closer to date and after School Apparel fundraiser
  - Pancake Breakfast
    - i. Currently confirmed for Wednesday, June 17, 2026
    - ii. Both Debbie and Mary-Elizabeth are out of the building for administration meetings that day, so will look for another date (June 16th or 18th would work that week)
  - School Apparel (Grace)
    - i. Custom design - hoodies, tshirts, hats, toques

- ii. Same pricing as last year
  - iii. Will want to order a hoodie for the new Grade 3 teacher and tshirts for incoming Kindergarten students. Motion to approve this will come in subsequent meeting
  - iv. Store will run in February so it does not overlap with spring flowers fundraiser
5. Staff Appreciation (Jennifer):
- Warm soups and salads in January. Well received by staff
  - February appreciation date will be Feb. 25, 2026 - create your own popcorn bowl with beverages
6. Learning Grounds/Playground (Serenity):
- CBE grounds maintenance will be moving one of the bike racks over a couple of feet to not interfere with Learning Grounds
  - Tree trimming will be planned for the Spring
7. Casino Coordinator:
- No new updates, other than waiting for funds which should come some time in February
8. Fun Lunch (Anne):
- Waffles & Chix:
    - i. Did not go well - missing syrups, food was late and cold
    - ii. Anne followed up with owner to give feedback, he just took over business in January
    - iii. Owner apologized and offered a discount if we were to order from Waffles & Chix next year
    - iv. Tuesday March 10 is Subway fun lunch
    - v. Fun Snack on Thursday March 19: Saucy Bread Company
    - vi. Sibbald Cares donation option has been added when families order. Lots of donations with last fun lunch round so hoping that continues
  - Sibbald Cares:
    - i. Jeff wondered how we identify families who may benefit
    - ii. Have previously been identified by administration, these families are given option to order
    - iii. Anonymous list provided to fun lunch representative, who places the order using parent association credit card

- iv. Roberta and Angela have list available and contact the families

**9. Other Business:**

- Motion to approve up to \$350 to cover overage of Sound Kreations for extra rehearsal day in January. Motion by Jennifer MacDonald and seconded by Grace Proske. Motion passed by unanimous vote.
- Request of up to \$1500 for scooter rack. Motion by Julia Harron and seconded by Anne Jordan. Motion passed by unanimous vote.
- Benevity: application is completed and has been approved. Parent Association is now registered and companies/individuals can donate through the Benevity system.
  - i. Devin will follow up with Breanne to ensure the system is working as intended.
  - ii. Will then send email to Mary-Elizabeth to communicate this to families

**10. Dates and times of next meetings:**

- **March 11 Wednesday @ 6:30pm**
- April 14 Tuesday @ 6:30pm
- May 13 Wednesday @ 6:30pm
- June 9 Tuesday @ 6:30pm

11. Adjournment at 7:15 pm by Brianna Albert.