

Parent Association Minutes - May 13, 2026

Present at meeting: Principal Mary-Elizabeth Kaiser, Assistant Principal Debbie Bauman, Learning Leader Michelle Gordon, Brianna Albert, Devin Wyatt, Jennifer MacDonald, Julia Harron, Anne Jordan, Lauren Hogue

1. Call to order at 6:47 pm by Brianna Albert.
2. Motion for approval of minutes from April 14, 2026 by Jennifer MacDonald, seconded by Devin Wyatt. Minutes approved.

Committee Reports:

3. Treasurer's Report:
 - a. Monthly Financial Review
 - i. The bank reconciliation and activity as of May 12, 2026 is attached to these minutes
 - ii. Parent Association account balance as of May 12, 2026 is \$19 015.63
 1. Benevity donation of over \$1400
 2. Balance of Zeffy donations (Spring Dance) deposited
 3. Healthy Hunger funds deposited
 4. Insurance refund from when changed plans earlier in year
 - iii. Casino account balance as of May 12, 2026 is \$87 475.99
4. Social Events/Fundraising:
 - a. Pancake Breakfast in June - will need Sign Up Genius to coordinate volunteers
 - i. Grace will create the Sign Up Genius
 - b. Year End Event
 - i. Because the Flames Residency is occurring later in the year and will take place outside, this will take the place of a school-coordinated Sports Day
 - ii. Parent Association will contribute freezies to celebrate the year ending - after discussion with staff Mary-Elizabeth will let us know what day for the freezies
5. Staff Appreciation:
 - a. Cold Drinks and Treats May 27, 2026
 - b. \$706 left in budget - will be put towards a staff lunch end of June (comes to about \$550)
 - c. Remaining funds will be put towards year end staff gift

6. Fun Lunch:
 - a. Mucho Burrito last week went well
 - b. June 1st: Boardwalk Burgers. Order deadline is May 27th
 - c. For next year, Anne and Kristen (Sibbald Cares Coordinator) have offered to coordinate fun lunches again.
 - i. Mondays and Tuesdays alternating worked well and would be nice to continue that for next year
 - ii. First fun lunch this year was in October
 - iii. Mary-Elizabeth will provide Fun Lunch dates for 2026/2026 year at June meeting so planning can begin as soon as possible
7. Learning Grounds:
 - a. Is it possible to identify the trees and plants in Learning Grounds?
Could help teachers when learning in the space
 - b. Funds could be spent on building up the mulch and gravel - might also look into donations for this
 - c. Possibly will use the funds for the scooter rack if appropriate
8. Casino:
 - a. No new business
9. Other Business:
 - a. Email Migration:
 - i. Process had begun earlier in the year but still a few outstanding emails that are old and being phased out
 - ii. Devin and Anne will coordinate updating the Fun Lunch email
 - b. Grade 5 Farewell:
 - i. Approximately 60 Grade 5 students
 - ii. Will make motion to approve funds to begin planning and then reach out to Grade 5 families to see if anyone can assist with planning and organization of farewell
 - iii. Parent involvement will be putting up decorations, organizing treats, take down. School will take care of assembly, certificates, etc.
 - iv. In previous years, a Sibbald parent has donated lawn signs for photo opportunities
 - c. 2026/2027 Residencies:
 - i. 2 booked for next year so far:
 1. Elevate Lacrosse: November 2026
 - a. Cost is \$2625.00
 2. Green Fools Theatre Circus School: January 2027

- a. Cost is \$3927.00
- ii. Still looking into additional residencies
 - 1. Teachers are interested in felting but cost is \$6300 so still deciding on this
 - 2. Photography residency quote is \$13 000. Will pass on this for next year
 - 3. Explore Metis to do some Indigenous learning with staff and students. Still researching this
- iii. Residency funding is typically approved as part of the wishlist approved in September, however, this may be pushed up to the June meeting

- d. Visual Journals for 2026/2027
 - i. Supply orders for next year and currently in progress
 - ii. Would like to order for 340 students to account for any new students who join throughout the year
 - iii. Cost is \$2660.00
 - iv. This has typically been part of the wishlist approved in September. Mary-Elizabeth will prepare a wish list of known items

- e. Motion to approve up to \$150 for purchase of freezies for year end celebration (funds will be taken from Spring Dance overage). Motion by Julia Harron, seconded by Jennifer MacDonald. Motion passed by unanimous vote.

- f. Motion to approve up to \$500 for Grade 5 Farewell. Motion by Jennifer MacDonald. Seconded by Lauren Hogue. Motion passed by unanimous vote.

10. Dates and Times of next meetings:

- a. June 9 Tuesday @ 6:30 pm

11. Motion to adjourn by Brianna Albert at 7:27 pm