



Parent Association Minutes - Tuesday, October 13. 2026

Present at meeting: Principal Mary-Elizabeth Kaiser, Jennifer MacDonald, Brittney Laan, Renee Mackillop, Taylor Anderson, Devin Wyatt, Rob Bodzioch, Chantelle Brown, Julia Harron, Serenity Shalev, Aleisha Brier, Jake Veasey, Luther Odegaard, Lauren Hogue

Call to order at 6:44pm by Serenity Shalev.

Motion for approval of minutes from September 9, 2026 by Taylor Anderson, seconded by Chantelle Brown. Minutes approved.

Ongoing Business:

1. Cookie Dough Fundraiser (Devin):
 - a. fundraiser is underway, so far \$1400 worth of sales have been submitted.
 - b. Some confusion noted from sellers - QR code is for final order, not for buyers to purchase cookies individually.
 - c. If families have multiple children selling together, they need to split the order amongst siblings.
 - d. Prizes have been approved and purchased.
 - e. Last day to submit orders Oct. 30 - email reminders will be sent out before this date and signage will be posted at family dance on Oct. 29.
 - f. In future, would it be possible for shipping or direct pay options?
 - g. Community has been supportive of children selling but questions from sellers about legitimacy - is there something we could do in future such as QR code or handout/ticket system so there's tracking for people who have purchased?
 - h. Goal to sell around 700 boxes.
 - i. Cookie dough information has been added to Council/Association website
2. School Dance (Aleisha):
 - a. 261 people have signed up so far
 - b. \$95 of additional donations
 - c. payment will be made to DJ shortly
 - d. Motion for additional \$150 for decorations to be addressed under new business.



- e. Is it possible to have access to the gym at 4:30 to decorate for dance? When does DJ need access to gym for set up? Mary-Elizabeth will communicate with Rec House to coordinate access to gym for 4:30.
- 3. Magnets (Jennifer for Anne):
 - a. Magnets with school council logo and qr code that links to council/association website.
 - b. Come in quantities of 250 or 500. Staples: \$40 for 500.
 - c. Request for up to \$130 for purchase of magnets to be addressed under New Business
 - d. Can we send home magnets with oldest and only children? - Yes
 - e. 500 magnets makes most sense price wise and will give a buffer for next year. Could send home a magnet with tshirt for families new to school.
- 4. Website (Devin for Lynda):
 - a. Lynda will meet with Devin to discuss particulars. Devin has updated website with meeting dates, initiatives, etc.

New Business:

- 1. Bulletin Board outside office
 - a. we have access to it for Council and Association initiatives and fundraisers.
 - b. Jennifer will take on setting up the board. Lauren will support.
- 2. Motion to approve up to \$150 for Halloween dance decorations by Jake Veasey, seconded by Julia Harron. Motion passes.
- 3. Motion to approve up to \$130 for purchase of 500 magnets by Luther Odegaard, seconded by Aleisha Brier. Motion passes.

Committee Reports:

- 1. Treasurer (Devin):
 - a. The bank reconciliation and activity as of October 7, 2026 is attached to these minutes
 - i. General operating account balance: \$17 041.17
 - ii. Casino account balance: \$78 170.72
 - b. Skip the Depot: collected \$506 in donations from the last 2 years



- c. Financial audit: Luther Odegaard has completed initial review. One additional volunteer needed to also review and sign off on the documents. James Laan will take this on.
2. Social Events:
 - a. No new business
3. Fundraising (Taylor):
 - a. Ordering is underway and pick up will be beginning of December
 - b. Skip the Depot, Cobbs, Mabels Labels all current passive fundraisers
 - i. Will support these fundraisers through Council and Association website and on bulletin board outside office
 - ii. Anyone can support these fundraisers by saying they are part of Andrew Sibbald School
 - iii. Mary-Elizabeth suggested an email to family as well - will plan for this end of November in preparation for winter holidays
4. Staff Appreciation (Jennifer):
 - a. Next Wednesday is trick or treating for staff
 - b. Discussion of bringing in meals/snacks for staff on nights when staff is in building, such as Parent-Teacher Conferences
 - i. 17 teachers on staff
 - ii. 2 meals to coincide with parent-teacher conferences in November and March
 - iii. Association would like to do this and will coordinate among staff appreciation coordinators (Jennifer, Brianna, Chantelle) and then request funds
5. Fun Lunch (Jennifer for Anne):
 - a. First fun lunch (Subway) went very well
 - b. \$65 in Sibbald Cards donation
 - c. Next fun snack is Friday, Oct. 30 (Kernels Popcorn)
 - d. Next fun lunch is Monday, Nov. 9 (Coco Brooks)
 - e. Sign up genius has been created for all fun lunches throughout year
6. Casino Coordinator:
 - a. No updates
7. Learning Grounds:



- a. Neighbour next to school has been supporting the school by updating free little library, as well as maintaining some of the grounds bordering school and his property
- b. Will approve budget next meeting

Dates and Times of Next Meetings:

- 1. Wednesday, November 18, 6:30pm**
2. Tuesday, January 12, 6:30pm
3. Wednesday, February 3. 6:30pm
4. Tuesday, March 9, 6:30pm
5. Wednesday, April 14, 6:30pm
6. Tuesday, May 11, 6:30pm
7. Wednesday, June 9, 6:30pm

Motion to adjourn at 7:29pm by Serenity Shalev.