

## School Council Minutes - March 11, 2026

**Present at meeting:** Principal Mary-Elizabeth Kaiser, Assistant Principal Debbie Bauman, Learning Leader Michelle Gordon, Lauren Hogue, Jennifer MacDonald, Anne Jordan, Julia Harron, Serenity Shalev, Devin Wyatt, Grace Proske, Breanne Parker

1. Call to order at 6:32 pm by Jennifer MacDonald.
2. Motion for approval of minutes from February 10, 2026 by Grace Proske, seconded by Julia Harron. Minutes approved.
3. School Reports
  - o Thank yous:
    - i. Mary-Elizabeth thanks everyone for the warm welcome to Andrew Sibbald School. She has enjoyed getting to meet the school community through various activities, including the Trickster residency
    - ii. Thank you to Andrew Sibbald parents for their support of the Trickster residency. A lot of time and effort on everyone's parts ensured it was a success!
  - o Mahogany School Overflow Notice:
    - i. Not anticipating a lot of students at this time due the announcement that Andrew Sibbald School will now be an overflow school for Mahogany
    - ii. Sibbald is the second overflow school after Bayside School, so students would first register at Mahogany School. If no space is available, they would be directed to Bayside School. Still, if no space is available, families would then be directed to Andrew Sibbald School
    - iii. We are currently only using 71% of school's designated capacity, which is why Andrew Sibbald School was chosen as an overflow school
    - iv. If our enrollment numbers do start to increase to an unsustainable level, Mary-Elizabeth would work with the CBE Area Director to determine solutions
  - o School Development Plan:
    - i. Andrew Sibbald School's School Development Plan (SDP) can be found on the school website and is focused on students' foundational skills in literacy and mathematics
      1. Outcome 1: Students' writing skills, processes, and enjoyment of writing will increase

2. Outcome 2: Students' procedural fluency through number sense and fact fluency will increase
  3. Outcome measures to assess progress of SDP goals include report card data, CBE Student Survey results (Grade 5), Kindergarten - Grade 3 Wellbeing Survey, Early Years Assessment data (Kindergarten - Grade 3), Alberta Education Assurance Survey data
  4. School-based data monitoring includes writing diagnostic assessments completed throughout year, Early Years Assessment data, Grades 4 & 5 Reading Tree Assessments, and Math diagnostic assessments
    - a. Teachers track student data through fluency folders, running records and review this data during PLC and Collaborative team meetings
  5. Learning Excellence Actions:
    - a. Scaffolded teaching strategies
    - b. Structured tasks and supports
    - c. Repeated practice
  6. Wellbeing Actions:
    - a. Offer students voice and choice in learning
    - b. Scaffold thinking and reduce stress in writing
    - c. Student goal-setting and self-assessment opportunities
    - d. Teaching to support stress management
  7. Truth & Reconciliation Actions:
    - a. Land-based learning during Maker Space times
    - b. Grade team initiated projects to care for the learning grounds
    - c. Making culture visible
    - d. Using a variety of tools to remove barriers to learning
- o School Budget:
- i. Budget for 2025-2026 school year was just under \$2.2 million (based on projected enrollment of 310 students)
    1. About 75% of budget goes towards staffing
    2. There was just over \$69 000 from this year's budget left for supplies such as paper, copier ink, classroom materials, etc.
  - ii. Feedback for school fees that parents pay (field trips, in-class workshops)

1. Lunchroom supervision fees are separate and charged directly through CBE for any students who stay at school for lunch
  2. On average, field trips cost \$25-30 (one trip is slightly less due to Parent Association covering the cost of busing) and this year classes aimed for 2 field trips throughout the year
  3. School does ensure that cost is not a barrier for families and subsidizes fees when needed so students do not miss out of off-site learning opportunities
  4. Discussion about whether the Parent Association can help offset costs through fundraising and distribution of funds. This is something that can be looked at for future years
    - a. Question of whether subsidizing residencies (such as Trickster Theatre and Sound Kreations) or subsidizing more field trips would be more beneficial. Mary-Elizabeth will put this question to staff for further discussion and report back to School Council at later date
    - b. Could also look at partial subsidies to reduce costs
    - c. This year's cost of busing (1 bus per classroom) was approximately \$4700, which was covered by Parent Association
- General Feedback
- i. How did you learn about the School Development Plan?
    1. Mostly through School Council meetings
    2. The SDP is posted on the school website but can be hard to find
  - ii. Do you agree that your child's learning can benefit from the school's SDP goals?
    1. Yes
  - iii. Do you agree the learning of all students is reflected in the goals, actions, and resources outlined in the SDP?
    1. Yes
  - iv. What should be the priorities of next year's school budget and fees?
    1. Extra curriculars such as choir, intramurals
    2. Field trips
    3. Residencies
    4. Indigenous Education (elders, knowledge keepers)
  - v. Do you agree the opportunities provided by the school are important?
    1. Yes

vi. Are fees charged to families reasonable?

1. Yes

- Information from this meeting will be summarized and shared via the school website and at next month's school council meeting

4. New Business

- None

5. Dates and times of next meetings:

- **April 14 Tuesday @ 6:30pm**
- May 13 Wednesday @ 6:30pm
- June 9 Tuesday @ 6:30pm

6. Motion by Jennifer MacDonald to adjourn meeting at 7:15 pm.